

Lake Singletary Watershed Association



By-Laws

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Introduction To By-Laws

Every Association is required to have its own By-Laws and must be in accordance with state and government procedures. Association By-Laws regulate the internal practices and procedures of associations by defining the relations, rights and duties of the members, and the powers, duties and limitations of the officers and directors. Power to adopt or amend the By-Laws is the responsibility of the Board of Directors. If a conflict arises between the By-Laws of an Association and state & government laws, the state & government laws take precedence.

Article I - Name

The name of this organization is the Lake Singletary Watershed Association. (herein known as LSWA).

Article II - Purpose

The purpose is to continue to promote the welfare and correct use of Lake Singletary and the contiguous areas.

Article III - Membership

Membership shall include lake property owners, their families, and interested residents of Millbury and Sutton.

Article IV - Officers

The officers of this organization will be a President, Vice President, Secretary, Treasurer, and a Board of Directors. The Board consists of a minimum of 11 to a maximum of 15 elected representatives of districts of the lake. The officers shall hold office for a one year term.

Article V – Duties of Officers

President:

The President shall preside at all meetings of the organization, acting officer at all committee meetings, appoint committees as may be needed and maintain general supervision of all business of the organization.

Vice President:

The Vice President shall perform the duties of the President when President is absent.

Treasurer:

The Treasurer shall receive all fees, dues, and assessments, giving receipts for the same. The Treasurer shall keep an account of all money received and paid through the office. Accounts of the Treasurer shall be audited annually. The Treasurer has a list of all members and non-members.

Secretary:

The Secretary shall keep minutes and records of all meetings of the organization and of the meetings of the Board of Directors. The Secretary shall conduct general correspondence as directed by the President.

Board of Directors:

The Board of Directors: Members of this Board will set the policies of the organization and see that they are fulfilled. Board of Directors shall have power to act between meetings. The Board may appoint new Board members to fill open Board seats during the period between the general election.

Article VI – Meetings

Fiscal year to be from September 1 to August 31 for reports.

Annual meeting to be during the last week of August at a place to be designated by the President. Board of Directors shall meet at the call of the President.

Article VII – Voting

Voting privilege is to be extended to all paid up members.

Officers to be elected at the annual meeting by ballot.

Article VIII – Amendments of By-Laws

These By-Laws may be amended by a two-thirds vote of those present, provided that notice of the proposed amendment shall have been given at least two weeks prior to such.